The Third Annual **ENT for the PA-C**

April 26-28, 2013

Presented By

American Academy of Otoloarynology – Head and Neck Surgery Society of Physician Assistants in Otorhinolaryngology - Head and Neck Surgery

Hosted By

New York Presbyterian Hospital/ Weill Cornell Medical Center New York, NY



Exhibitor Prospectus

Dear Exhibitor,

We cordially invite you to exhibit at The Third Annual *ENT for the PA-C* CME program. This program is jointly sponsored by the American Academy of Otolaryngology / Head & Neck Surgery Foundation (AAO-HNSF) and the Society of Physician Assistants in Otorhinolaryngology / Head & Neck Surgery (SPAO-HNS).

Throughout the country thousands of PAs practice in various specialty and primary care settings; writing millions of prescriptions each year. At the *Third Annual ENT for the PA-C*, more than 200 of those PAs and their nurse practitioner colleagues will be in attendance. Exhibitors will benefit from the conference's scheduled exhibitor times each day to give maximum opportunity to interact with attendees.

If you have questions or are interested in exhibiting, please fill out the forms provided and return to Marie Gilbert mgilbertpa@gmail.com. Your support of the PA profession is greatly appreciated and we look forward to working with you to make this conference a success.

This program is not yet approved for CME credit. Conference organizers plan to request 25 hours of AAPA Category 1 CME credit from the Physician Assistant Review Panel. Total number of approved credits yet to be determined. This program was planned in accordance with AAPA's CME Standards for Live Programs and for Commercial Support of Live Programs.



Meeting Site:

New York Presbyterian/Weill Cornell

Medical Center 1305 York Ave.

New York, NY10065

(Direct shipment of materials to 5th Floor Dept. Otolaryngology, attn. Amy Noftz.)



Transportation

A variety of transportation choices are included; however, taxis are generally the most convenient. Please consider whether luggage and other items will make travel on public transportation too difficult. Also, please be aware that only yellow cabs may legally solicit customers with offers of transportation. Use official taxi stands whenever possible, especially at airports.

Directions

By Subway -Take the #6 train to East 68th Street. Walk four blocks east to York Avenue, or take the M66 bus eastbound to York Avenue.

By Bus - Take the M31 to the East 69th Street stop, directly in front of New York Presbyterian/Weill Cornell. (The M31 operates north and south on York Avenue, and across town on 57th Street.) Crosstown buses M30, M66, and M72 allow you to transfer to the M31 at York Avenue.

By Car - Approaching from south of East 68th Street - Take the FDR Drive northbound to the 61st Street exit. Make right onto York Avenue and go north to 68th Street.

Accommodations

Hudson Hotel

356 W58th St, New York, NY.

Queen \$229 per night plus tax. Modern, comfortable, great night life.

Offer good only until Feb. 20, 2013. Call to book, 1(800) 606-6090 and mention the program name "ENT for the PA-C" to receive discounted price. Any reservations made after 2/20/13 will be made only as available and without discount. See online: http://www.morganshotelgroup.com/en-us/email-special-offers/hudson-spao

Bentley Hotel

500 East 62nd Street | New York, NY 10065

Queen \$259/night plus tax, Modern, 0.4 miles from meeting site. Must be booked before March 18th.

Phone: 212.644.6000 To book mention meeting name. Fax: 212.207.4800

Email: Bentley@amsterdamhospitality.com

New York Presbyterian Guest Facility ("Helmsley")

1320 York Avenue, between East 70th and East 71st, New York, NY 10021 Condo-style, rates \$240-315/night. Must be booked before April 1^{st} , mention meeting name. (212) 472-8400

Cornell Club

6 East 44th St., New York, NY

Rates \$205-435 plus tax. Lovely! Close to Grand Central Station.

Call to book: (212) 986-0300 (Mention conference name)



Event Schedule and Exhibit hours

Friday

11:45-1:00pm Lunch on your own

1:00-5:15pm Workshops

4:00 -6:00pm Exhibitor Set up

Saturday

7:30 -10:00am	General Session
10:00-10:15pm	Break with Exhibitors
10:15- 1:15pm	General Session
1:15-2:15pm	Lunch with Exhibitors
2:15-4:15pm	General Session
4:15-4:30pm	Break with Exhibitors
4:30-6:30	General Session
7:00pm	Reception

Sunday

7:30 -10:00am General Session
10:00-10:15pm Break With Exhibitors
10:15- 12:15pm General Session
12:00-1:30pm Lunch with Exhibitors
1:30-4:30pm General Session
5:00pm Adjourn





Contribution Levels and Exhibit Opportunities

Grand Benefactor -\$10,000 or Greater

Includes an exhibit table, name recognition of support for a maximum of **two** breakout sessions or one general session, **full page** ad in conference program, special mention on the SPAO-HNS Web site (www.entpa.org) and in the SPAO-HNS quarterly newsletter *Vanquard*.

Platinum Contribution –\$7,500

Includes an exhibit table, name recognition of support for **one** breakout session, **half page** ad in conference program, special mention on the SPAO-HNS Web site (www.entpa.org) and special mention on the SPAO-HNS quarterly newsletter *Vanguard*.

Gold Contribution -\$5,000

Includes an exhibit table, **half page** ad in conference program, special mention on the SPAO-HNS Web site (www.entpa.org)

Silver Contribution –\$3,500

Includes an exhibit table and **quarter page** ad in conference program.

Friend Contribution -\$2,000

Includes an exhibit table and quarter page ad in conference program.

For exhibit booth space only, please use the following pricing information:

Single exhibit table -\$400

All exhibit opportunities offer a 6' table and listing in the final program.

Additional Support Opportunities

- Welcome Reception \$5,000
- Exhibitor Lunches (mentioned in conference program and announced in sessions) \$4,500
- Continental Breakfast \$3,000
- Refreshment Break \$1,500
- Registration Bags \$2,500
- Lanyards \$500

Exhibitor Shipping Information

Please include the name of the person for whom the boxes are to be saved, the name of the company, and the date. Please also label with "ENT for the PA-C" Send to:

Weill Cornell Medical College Department of Otolaryngology 1305 York Avenue, 5th Floor Attention: Amy Noftz New York, NY 10021



Exhibitor Registration Form

Please print or type

Exhibitor Package Selec	tion (check on	e):				
Grand Benefactor	Platinum 🗆	Gold□	Silver□	Frie	nd □	
Exhibit Table Only						
We would like to also pr	ovide funding	to suppor	t:			
Reception□ Lunch□	Breakfast□	Break□	Lanyar	ds□	Bags□	
Company Name						_
Address						_
City		State	Zip _			
Phone	E-n	nail				_
Company Web site						_
Fax						
Contact Name						_
Title						
Name as it should read	in program					_
Signature of authorized	representativ	e				
Graphics for advertising	support of ou	ır event mı	ust be pro	vide	d in both black and	d white and color

with a minimum 300 dpi resolution. Send exhibit description by e-mail to: mercadopa@aol.com

Payment Information for Exhibitors/Grantors

Thank you for your generous support of the Third Annual ENT for The PA-C. All payments should be made payable to the "Society of Physician Assistants in Otorhinolaryngology" or "SPAO-HNS." The applicable tax ID number is 38-3045692. A W-9 form will be provided upon request. For questions, please contact our offices at 800-863-1207.

Completed form and payments should be mailed to: **SPAO-HNS** 2415 Westwood Avenue, Suite B Richmond, VA 23230



Conditions of Agreement

- **1. Statement of Purpose:** Program is for scientific and educational purposes only and will not promote a company's products, directly or indirectly.
- 2. Control of Content & Selection of Presenters & Moderators: AAO-HNSF and SPAO-HNS are ultimately responsible for control of content and selection of presenter and moderators. Company or its agents will respond only to AAO-HNSF and SPAO-HNS initiated requests for suggestions of presenter or sources of possible presenters. Company will suggest more than one name (if possible); will provide speaker qualifications; will disclose financial or other relationships between company and speaker; and will provide this information herein. AAO-HNSF and SPAO-HNS will seek suggestions from other sources and will make selection of presenter(s) based on balance and independence.
- **3. Disclosure of Financial Relationship:** AAO-HNSF and SPAO-HNS will ensure disclosure to the audience of (a) company funding and (b) any significant relationship between the sponsor and the company (e.g. grant recipient) or between individual speakers or moderators and the company.
- **4. Content Involvement:** There will be no "scripting" emphasis or influence on content by the company or its agents.
- **5. Ancillary Promotional Activities:** No promotional activities or advertisements will be permitted in the same room as the educational activity.
- **6. Objectivity & Balance:** AAO-HNSF and SPAO-HNS will make every effort to ensure that data regarding the company's products (or competing products) are objectively selected and presented including balanced discussion of prevailing information on the product(s) and or alternative treatments.
- **7. Limitations of Data:** AAO-HNSF and SPAO-HNS will ensure to the extent possible disclosure of limitations of data (e.g. ongoing research, interim analysis preliminary data, or unsupported opinion).
- **8. Discussion of Unproved Uses:** AAO-HNSF and SPAO-HNS will require that presenters disclose when a product is not approved in the United States for the use under discussion.
- **9. Opportunities for Debate:** AAO-HNSF and SPAO-HNS will ensure opportunities for questioning or scientific debate.
- **10. Independence of Sponsor in the Use of Contributed Funds:** Funds should be in the form of an educational grant made payable to the Society of Physician Assistants in Otorhinolaryngology / Head & Neck Surgery (SPAO-HNS), (Tax ID# 38-3045692) and mailed to 2415 Westwood Avenue, Suite B Richmond, VA 23230

All other support associated with this CME activity (e.g. distributing brochures, preparing slides) must be given with the full knowledge and prior approval of the AAO-HNSF and SPAO-HNS office of CME. No other funds from the commercial company will be paid to the program director, faculty or others involved with the CME activity (e.g. additional honoraria, extra social events, etc.). The terms, conditions, and purposes of the educational grant will be documented in this letter of agreement.

